



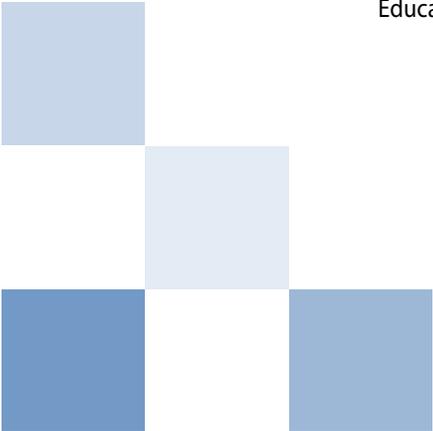
2018 Minister's Lifetime Achievement Award

Call for nominations

The Minister's Lifetime Achievement Award recognizes success in advancing college education and the Ontario college system. More than a long-term service award for retirees, this Ministry of Advanced Education and Skills Development honour is reserved for those truly outstanding CEOs and senior officers who have made an enduring difference to the college system. In the words of a past selection panel member, the Minister's Lifetime Achievement Award is bestowed upon "the leader who embodies the best interests and contributions of the Ontario college system."

Please review the attached nomination kit for complete details. The deadline for submissions is by **11:59 p.m. EDT on WEDNESDAY, JUNE 27, 2018**, via Colleges Ontario's FTP site.

Winning entrant will be announced by the ministry at the Higher Education Summit in November.



Minister's Lifetime Achievement Award

Eligibility

To be eligible to receive the Minister's Lifetime Achievement Award, an individual must be:

- Retired as of June 30, 2018.
- Either a past college president or a senior college officer.
- Nominated in accordance with established awards nomination procedures, requirements and timelines.

Selection criteria

To receive the Minister's Lifetime Achievement Award, an individual must have:

- Demonstrated exceptional leadership over a significant period of time.
- Exemplified collegiality working with other colleges and learning institutions, with the person's local community, with students, and through this collegiality advanced the social and economic development of Ontario.
- Displayed a wisdom and depth of leadership that has made a significant difference locally and provincially.
- Promoted excellence within the college, within the college system, and within post-secondary education in Ontario.

The selection committee may award a maximum of two (2) awards annually. The committee may choose not to make an award in any given year, at its discretion.

General information

Nomination process

- Nominations are welcome from Colleges Ontario member institutions.
- Each member institution may make one nomination.
- All nominations must be submitted with a cover letter (executive summary) signed by the college board chair or president.
- The cover letter must be accompanied by a narrative with a broad general description of the overall contribution and at least one paragraph (not to exceed one page)

per criterion, addressing how the nominee meets each criterion.

- A resumé or biographical summary of not more than two pages must accompany the package.
- If the individual has received a previous recognition or award, this information may be included in support of the nomination.
- The nomination form must be completed and submitted with the supporting materials.
- The nominee must sign the application form and commit to the use of the information in publicity.
- The nominee's photo must be included with the nomination documents and must also be labelled by college, category, and nominee's name. The photograph must be studio-quality at a minimum of 1800x2400 pixels (5"x7") at 300 dpi. Acceptable format is in JPG (.jpg) only.

Nominations deadline and how to submit nominations

Nomination packages must be received via Colleges Ontario's FTP site no later than **11:59 p.m. on Wednesday June 27, 2018**. The completed nomination submission must be labelled by college, category, and nominee's name. Acceptable formats include MS Word (.doc or .docx) or Adobe PDF (.pdf).

To upload the nomination form, please contact Yvonne Flores at flores@collegesontario.org to receive an invitation to Colleges Ontario's FTP site. The invitation will give you permission to access the site to securely upload nomination documents. The winning entrant will be announced by the Ministry of Advanced Education and Skills Development.

Selection process

A selection committee established by Colleges Ontario will be responsible for choosing the award recipient(s) for that particular year.

Recognition

The Minister's Lifetime Achievement Award is presented at Colleges Ontario's Higher Education Summit in November in Toronto.

Please contact **Yvonne Flores at (647) 258-7680 or flores@collegesontario.org** if you have any questions.

2018

Minister's Lifetime Achievement Award Nomination form

Nominee info:

Name*: _____

Title: _____

Institution: _____

Address: _____

City: _____

Province: _____

Postal code: _____

Phone (Business): _____

Fax: _____

Email: _____

Signature: _____

*Include name as it should appear on any publicity materials.

Nominated by:

Name: _____

Title: _____

Institution: _____

Address: _____

City: _____

Province: _____

Postal code: _____

Phone (Business): _____

Fax: _____

Email: _____

Signature: _____

Please return this form and the supporting materials through Colleges Ontario's FTP site by **11:59 p.m. EDT on Wednesday, June 27, 2018**. For details, contact Yvonne Flores at (647) 258-7680 or flores@collegesontario.org.

Please refer to the general information section for details regarding the complete awards program.

Please note: The award will be presented at Colleges Ontario's

conference in Toronto, Ontario, on **November 26, 2018, at the Sheraton Centre Toronto Hotel**.

Colleges Ontario reserves the right to use the information provided in the nomination package to promote the award and the achievements of the college system.

Visit www.highereducationsummit.ca for 2018 Higher Education Summit details as they become available.

